

First Congregational UCC, Gaylord
Trustees Meeting Summary
May 17, 2026

1. Open meeting: Began at 11:35 am. Present: Maureen D. (chair), Becky T., Cathy O., Dave S., Ken W., Mary F.
2. Opening Prayer: Mary F. led prayer
3. Approval of April meeting minutes: preapproved online
4. Financial Reports: Training delayed because CPA has been unavailable (due to tax season), but scheduling efforts are underway. Trustees are aware of checks paid and account balances, providing reassurance of expense monitoring. By June meeting Mary F. will produce a report of actual v. expected income (based on data entered from weekly deposits).

IRS has requested a revision linked to reporting on pension payment; accountant will reply.

Transfers of Huntington savings balance and some checking account funds to Edward Jones Money Market account – as approved at the last Trustees meeting – have occurred electronically. This change will result in gaining interest on funds while still retaining liquidity. Maureen D. agreed to stop by Huntington to officially close the savings account, with any residual interest going to the Huntington checking account.
5. Minister's Update: Maureen (on behalf of Greg) relayed that we are in need of a new basement door which will likely require customization due to its age. Efforts are underway to obtain bids. In the meantime, the existing door is functional.
6. New Business: Cathy O. reported that the refrigerator's floor has rusted through, is more than forty years old, and requires replacement. A company that employs one of the weekly Community Meal volunteers has agreed to fund a new one which is already on hand. New refrigerator will be installed Thursday, requiring disposal of the old refrigerator. Another dedicated Community Meal volunteer has a use for the old one; after discussion, trustees agreed unanimously to this solution for removal.
7. Old Business: Roof replacement. Dave and Greg have worked with roofing contractors to evaluate building roofs. Beginning with a comprehensive list of roofing contractors, they met with three. The Fellowship Hall has 5-10 years of functionality left. Companies all submitted bids for church roof replacement (ranging from \$28 - \$45K) which trustees reviewed in advance of meeting. APA submitted the lowest bid, and all five references checked (three churches and two commercial sites) recommend the company. Motion (Mary F.) and second (Cathy O.) to approve selection of APA for church roof replacement at a bid of \$27,200, pending clarification of inclusion of lift rental for bell tower. Selection of a company will enable us to get on their schedule for this season, and decisions regarding any additional details can be made at a future meeting.
8. Next meeting date: June 17, 2026, 7 pm. (Meeting of 5/20/26 cancelled.)
9. Closing Prayer: Maureen D. closed the meeting in prayer

Respectfully submitted, Mary F.